

Instructions for Authors: Afr J Tradit Complement Altern Med. (2017) 14(4S):66-70

Publisher: African Traditional Herbal Medicine Supporters Initiative (ATHMSI)

Web page: <http://journals.sfu.ca/africanem/index.php/ajtcam/index>

The African Journal of Traditional, Complementary and Alternative Medicines (AJTCAM) is a peer-reviewed, international journal that provides rapid publication of papers on phytomedicines, ethnomedicines and veterinary ethnomedicines. The Journal welcomes submission of manuscripts that meet the general criteria of significance and scientific excellence. Papers will be published approximately two-to-three months after acceptance.

The 'African Journal of Traditional, Complementary and Alternative Medicines' (AJTCAM) is published by African Traditional Herbal Medicine Supporters Initiative (ATHMSI), a non-governmental organization (NGO). The Mission and Vision statement of ATHMSI is to encourage herbal complementary efforts by indigenous communities, in the management of human and animal diseases. The aims of the NGO are to:

- i. exchange information on ethnomedicines through networking at local, national, regional and international levels;
- ii. facilitate collaboration and constant flow of information between Traditional Medical Practitioners and Orthodox Medical Practitioners;
- iii. promote the integration of Traditional Medical Practitioners into healthcare delivery system;
- iv. facilitate the training of Traditional Medical Practitioners through organization of courses and workshops with emphasis on standardization, safety, efficacy and quality of their products;
- v. encourage registration of Traditional Medical Practitioners as cooperative groups with the appropriate authorities at the Local, State, Regional, National Government Levels and at International terrain;
- vi. facilitate activities that would fill the gaps that exist in research and development, and in the various communities on one hand, and large-scale industrial production of plant products which could be bridged through commercial-oriented research, on the other hand; and
- vii. disseminate relevant scientific information through appropriate journal publications.

Publication of articles in AJTCAM, like in other reputable scientific journals, involves many parties, each of which plays an important role in achieving the objectives of the journal. It, therefore, follows that all players in the publication process, especially the author, the journal editor, the peer-reviewer, and the publisher are expected to meet and uphold standard norms of ethical behaviour at all stages of their involvement, from submission to publication of an article.

ATHMSI is committed to meeting and upholding standards of ethical behaviour at all stages of the publication process. We provide authors with links to industry associations that set standards and provide guidelines for best practices in order to meet these requirements, such as the Committee on Publication Ethics (COPE) <http://publicationethics.org/resources/guidelines>, and other relevant bodies, e.g., Elsevier's Publishing Ethics Resource Kit (PERK) <https://www.elsevier.com/editors/publishing-ethics/perk>; International Committee of Medical Journal Editors (ICJME) <http://www.icmje.org/recommendations> and World Association of Medical Editors (WAME) <http://www.wame.org/about/recommendations-on-publication-ethics-policies>. Below is a summary of our key expectations of editors, peer-reviewers and authors.

Policy and Ethics: The author, in his/her covering letter, must also declare that the submission was performed according to the national and international institutional rules concerning animal experiments, clinical studies and biodiversity rights. The traditional medicinal importance of the study should be provided in the covering letter. Authors should submit data that have arisen from animal and human studies in an ethically guided manner by following the guidelines set up by the World Health Organization (WHO). Authors submitting papers are advised to read online WIPO and WHO guidelines on these subjects (http://www.wipo.int/tk/en/consultations/draft_provisions/draft_provisions.html and <http://www.who.int/medicines/library/trm/researchdocs.shtml>). Authors should make sure that they have acquired appropriate "prior informed consent" (PIC) of patients or volunteers used in their studies. This means that the onus is on the authors, and not on the journal, regarding this important ethical issue. Moreover, authors

Instructions for Authors: Afr J Tradit Complement Altern Med. (2017) 14(4S):66-70

Publisher: African Traditional Herbal Medicine Supporters Initiative (ATHMSI)

Web page: <http://journals.sfu.ca/africanem/index.php/ajtcam/index>

should state this as a part of the protocol describing how these types of surveys were made. Papers that violate these principles will neither be accepted nor considered for publication in AJTCAM.

Author contributions: Each author should state his/her contribution to the article.

Declaration of interest: It is mandatory that authors disclose any actual or potential conflict of interest including any financial, personal or other relationships with other people or organizations that could inappropriately influence, or be perceived to influence their work.

Submission declaration and verification: Your submission implies that the work has not been published previously or is not under consideration for publication elsewhere, that its publication is approved by all authors and tacitly or explicitly by the responsible authorities where the work was carried out, and that, if accepted, it will not be published elsewhere in the same form, in English or in any other language, including electronically, without the written consent of the copyright-holder. To verify originality, your article may be checked by the originality detection service, CrossCheck - <http://www.ithenticate.com/>

Changes to authorship: The list and order of authors must be considered carefully before submitting manuscripts by authors at the time of the original submission. Therefore, any addition, deletion or rearrangement of author names in the authorship list should be made only before the manuscript has been accepted, and only if approved by the journal Editor.

A request for a change of author can only be made when the following conditions are met: (a) the reason for the change in author list, and (b) written and signed confirmation (e-mail, letter) from all authors, that they agree with the addition, removal or rearrangement. In the case of addition or removal of authors, this includes confirmation from the author being added or removed.

The Editor can only consider the addition, deletion or rearrangement of authors after the manuscript has been accepted in exceptional circumstances. During this period, publication of the manuscript will be suspended. If the paper has already been published in an AJTCAM's online issue, request/s approved by the Editor will result in a corrigendum.

Electronic Submission: DIRECT UPLOADING of papers is now the only source of submitting manuscripts online. You may do so by registering as an author and following the uploading instructions step-by-step at: <http://www.editorialmanager.com/ajtcam/default.aspx> or by clicking on "Online Submissions on New Site" on our old site. A manuscript number will be mailed to the corresponding author same day or within three days. The cover letter should include the corresponding author's full address and telephone numbers and should be in an e-mail message sent to the Editor, with the file, whose name should begin with the first author's surname, as an attachment.

Regular articles: These should describe new and carefully-researched findings that have arisen from experimental procedures. The articles should contain sufficient details for other investigators to verify the work. Authors should submit data that have arisen from animal and/or human studies in an ethically-guided way by following the guidelines set up by the World Health Organization (WHO).

Article transfer service: This journal is a part of the Article Transfer Service of ATHMSI. This means that if the Editor feels your article is more suitable in African Journal of Infectious Diseases (AJID), then you may be asked to consider transferring the article to AJID. If you agree, your article will be transferred automatically on your behalf with no need to reformat. Please note that your article will be reviewed again by AJID.

Instructions for Authors: Afr J Tradit Complement Altern Med. (2017) 14(4S):66-70

Publisher: African Traditional Herbal Medicine Supporters Initiative (ATHMSI)

Web page: <http://journals.sfu.ca/africanem/index.php/ajtcam/index>

Copyright: Creative Commons

Attribution

CC BY: This license lets others distribute, remix, tweak, and build upon your work, even commercially, as long as they credit you for the original creation. This is the most accommodating of the licenses offered. Recommended for maximum dissemination and use of licensed materials.

[View License Deed](#) | [View Legal Code](#)

Authors can also self-archive their manuscripts immediately and enable public access from their institution's repository after an embargo period. This is the version that has been accepted for publication and which typically includes author-incorporated changes suggested during submission, peer review, and in editor-author communications.

Short Communications: A Short Communication is suitable for recording the results of complete small investigations or giving details of new models or hypotheses, chemical isolation and identification, innovative methods, techniques, clinical trials and epidemiological studies.

Reviews: Submissions of reviews and perspectives covering topics of current interest are welcome and encouraged. Reviews are also peer-reviewed.

Review Process: All manuscripts are reviewed by an editor and members of the Editorial Board, or qualified outside reviewers. Decisions will be made as rapidly as possible, and the journal strives to return reviewers' comments to authors within 2-4 weeks. It is the goal of AJTCAM to publish papers within 12 weeks after submission.

Regular articles: All portions of the manuscript must be typed single-spaced and all pages numbered starting from the title page.

The 'Title' should be as brief as possible, describing the contents of the paper. The Title Page should include the authors' full names and affiliations, the name of the corresponding author along with phone, fax and e-mail information. Present addresses of authors should appear as a footnote.

The 'Abstract', which should be included at the beginning of the manuscript, should be informative and completely self-explanatory. It should briefly present the topic, state the scope of the experiments, indicate significant data, and point out major findings and conclusions. It should be structured into Background, Materials and Methods, Results and Conclusion. The Abstract should not be more than 250 words in length. Complete sentences, active verbs, and the third person should be used, and the abstract should be written in the past tense. Following the abstract, about 3 to 6 key-words that will provide indexing references should be listed.

A list of non-standard Abbreviations should be added. In general, non-standard abbreviations should be used only when the full term is very long and used often. Each abbreviation should be spelt out, and introduced in parentheses the first time it is used in the text. Only recommended SI units should be used.

The 'Introduction' should provide a clear statement of the problem, the relevant literature on the subject, and the proposed approach or solution. It should be understandable to colleagues from a broad range of scientific disciplines.

Materials and methods should be complete enough to allow experiments to be reproduced. However, only truly new procedures should be described in detail; previously published procedures should be cited, and important modifications of published procedures should be mentioned briefly. Capitalize trade names and include the

manufacturer's name and address. Subheadings should be used. Methods in general use need not be described in detail.

Results should be presented with clarity and precision. The results should be written in the past tense when describing findings in the authors' experiments. Previously published findings should be written in the present tense. Results should be explained, but largely without referring to the literature. Discussion, speculation and detailed interpretation of data should not be included in the Results, but should be put into the Discussion section.

The Discussion should interpret the findings in view of the results obtained in this and in past studies on the topic. State the conclusions in a few sentences at the end of the paper. The Results and Discussion sections can include subheadings, and when appropriate, both sections can be combined.

The Acknowledgments of people, grants, funds, etc, should be brief.

Tables should be simple and kept to a minimum. Tables should be typed double-spaced throughout, including headings and footnotes. Each Table should be on a separate page, numbered consecutively in Arabic numerals, and supplied with a heading and a legend. Tables should be self-explanatory without reference to the text.

Figure legends should be typed in numerical order on a separate sheet. Graphics should be prepared using applications capable of generating high resolution (GIF, TIFF, JPEG or Powerpoint) before pasting in the Microsoft Word manuscript file. Tables should be prepared in Microsoft Word. Use Arabic numerals to designate figures and upper case letters for their parts (Figure 1). Begin each legend with a title and include sufficient description so that the figure is understandable without reading the text of the manuscript. Information given in legends should not be repeated in the text.

References: In the text, a reference identified by means of an author's name should be followed by the date of the reference in parentheses. When there are more than two authors, only the first author's name should be mentioned, followed by 'et al'. In the event that an author cited has had two or more works published during the same year, the reference, both in the text and in the reference list, should be identified by a lower case letter like, 'a' and 'b' after the date, to distinguish the works. Examples: Ojewole (2000), Adewunmi et al. (2003), (Kelebeni, 1983), (Addy, 1992), (Chege, 1998; Elujoba, 1987a, b; Tijani, 1993,1995), (Gamaniel et al., 2001)

References should be listed at the end of the manuscript in alphabetical order. Articles in preparation or articles submitted for publication, unpublished observations, personal communications, etc., should not be included in the reference list, but should only be mentioned in the article text (e.g., A. Elujoba, Obafemi Awolowo University, - personal communication). Journal names are abbreviated according to Chemical Abstracts. Authors are fully responsible for the accuracy of the references.

1. Kamanzi-Atindehou, K., Koné , M., Terreaux , C. , Traore , D., Hostettmann, K. and Dosso , M. (2002). Evaluation of the antimicrobial potential of medicinal plants from the Ivory Coast. *Phytother. Res.*, 16: 497 – 502.
2. Vinegar, R.; Truax, J.F., Selph, J. L. and Voelker, F. A. (1982). Pathway of onset, development and decay of carrageenan pleurisy in the rat. *Fed. Proc.* 41: 2588- 2595.

Short Communications: Short Communications are limited to a maximum of two figures and one table. They should present a complete study that is more limited in scope than is found in full-length papers. The items of manuscript preparation listed above apply to Short Communications with the following differences: (1) Abstracts are limited to 150 words, and (2) Results and Discussion should be combined into a single section.

Instructions for Authors: Afr J Tradit Complement Altern Med. (2017) 14(4S):66-70

Publisher: African Traditional Herbal Medicine Supporters Initiative (ATHMSI)

Web page: <http://journals.sfu.ca/africanem/index.php/ajtcam/index>

Book reviews: Books for review should be sent to the Editor.

Conference Announcements and News: These should be sent to the Editor.

Proofs and Reprints: Electronic proofs will be sent (e-mail attachment) to the corresponding author as a PDF file. Page proofs are considered to be the final version of the manuscript. With the exception of typographical or minor clerical errors, no changes will be made in the manuscript at the proof stage. Because AJTCAM will be published freely online only for the first year (to attract a wide audience), authors will have free electronic access to the full text (in both HTML and PDF) of the article. Authors can freely download the PDF file from which they can print unlimited copies of their articles.

Copyright: Submission of a manuscript to AJTCAM implies that the work described in the manuscript has not been published before (except in the form of an abstract or as part of a published lecture, or thesis), and that it is not under consideration for publication elsewhere. Subscribers may reproduce tables of contents or prepare lists of articles including abstracts for internal circulation only in their institutions. Permission of the publisher is required either for re-sale or distribution outside their institutions, and for every other purpose.

Fees and Charges: This journal charges the following author fees:

Article Submission Fee: 20.00 (USD)

Publication fee: 300.00 (USD)

Fee for publishing a manuscript with 10 pages on A4 paper is \$300.0 USD.

Each extra page will attract an additional charge of US\$30 per page.

Subscription: Annual subscription for printed copies is US\$150.00, single copy is US\$50.00; Institutions and Libraries US\$500.00.

Advertisements: Advertising rates: Back cover full colour US\$750.00; Inside covers US\$625.00; Full page colour US\$510.00; Half page US\$320.00; Half page black and white US\$260.00; and one quarter page US\$195.00. For details, contact the Editors-in-Chief.

Notice: No responsibility is assumed by the publisher for any use of operation of any methods, products, instructions or ideas contained in the material herein. All advertising material is expected to conform to ethical and medical standards, their inclusion in this publication does not constitute an endorsement of the quality or value of such product by the manufacturer.

Plagiarism: Permission from the copyright owner(s) of reproduced Tables, Figures and illustrations must be obtained, and a copy of the permission letter submitted to AJTCAM. The source must be clearly acknowledged under the Table, Figure, or the illustration. Copying text, photographs, tables or graphics from any source and using it as one's own is considered plagiarism, whether or not a reference to the copied portion is given.

Privacy Statement

The names and email addresses entered in this journal site will be used exclusively for the stated purposes of this journal and will not be made available for any other purpose or to any other party.

Withdrawer Policy

Once a manuscript has been accepted for publication in the journal, withdrawal is not permitted. However, if the withdrawal is eventually granted, the authors must pay for the page charges and submit to the Editorial Office, a document signed by all authors.

Withdrawal of a published article is not an option, although such an article can be retracted for fraudulent reason/s.